

## Benefits of Forerunner Training

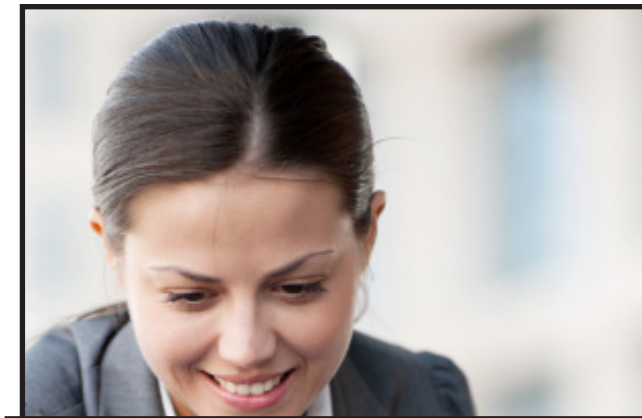
- » One-on-One Training
- » Small Group Training Upon Request
- » Inhouse or Offsite
- » Online Training
- » Remote Training
- » Fully Equipped Training Room
- » Dedicated & Experienced Trainer
- » Step-by-Step Manuals (with Screenshots)
- » No Classes or Schedules
- » No Ongoing Commitment
- » Competitive Prices



46 North East Road  
Walkerville SA 5081

Ph: (08) 8269 5260  
Fax: (08) 8269 7057

E: [sales@forerunner.com.au](mailto:sales@forerunner.com.au)  
W: [www.forerunner.com.au](http://www.forerunner.com.au)



## Computer Training

P: (08) 8269 5260 F: (08) 8269 7057



46 North East Road  
Walkerville SA 5081

[sales@forerunner.com.au](mailto:sales@forerunner.com.au)  
[www.forerunner.com.au](http://www.forerunner.com.au)

# Computer Training

... tailored training - learn what you want, when and where you want!

Forerunner Computer Systems offers training in a variety of computer programs for all ages and abilities.

At Forerunner, we understand that our clients want to improve their computer skills in a comfortable environment at their own pace. That is why we tailor our training to your requirements. Learn what you want, when and where you want. There is no need to worry about times and other students. We are here to help YOU!

At the end of each training session, clients receive an instruction booklet produced by Forerunner featuring step-by-step instructions with screenshots of everything covered in the training session.

In addition to Forerunner's high level of quality training, our prices are very competitive.

**Contact the Team at Forerunner to discuss your training requirements!**

*Don't give up, give us a call!*



## Forerunner Training

### Overview

The courses that Forerunner offer, enable users to develop skills in, and understanding of, various computer programs.

Training sessions are practical and primarily one-on-one. Training sessions for organised groups of 2-4 are available upon request.

Training is conducted at Forerunner Computer Systems in a relaxing, quiet, and well equipped training room.

Training sessions are also available offsite by request.

### Courses Include:

- » A fully-equipped practical training session (onsite or offsite)
- » One-on-one sessions (or organised groups of 2-4)
- » Step-by-step practical demonstrations
- » Course instruction manual

Choose from set training course structures, or we can tailor a course to meet your specific requirements at no extra cost.

Regardless of the type of training undertaken, clients receive a customised training manual.

### Online Training

Online training is now available. Complete training courses online in your own time ... it's the convenient way to learn.

Just follow these simple steps:

1. Select a course from [www.forerunner.com.au](http://www.forerunner.com.au)
2. Contact Forerunner and register for the course
3. Receive an email with your login details
4. Log in and start training

Each course features unlimited access for one month (extensions available), and printable course notes.

### Remote Access Training

In addition to our online training courses, remote training, one-on-one, may also be requested.

Remote training works by having the trainer sharing your computer desktop, guiding you through the course over the phone.

There is no need for you to travel to the trainer or the trainer to travel to you. Another convenient and flexible training alternative.

## Training Courses

Courses are currently available in the following areas and programs:

- » An Introduction to Computers
- » Internet & Email
- » Microsoft Office Applications  
2003 / 2007 / 2010
- » Photo Editing & Management
- » Various Adobe Programs

**We tailor our courses to suit your requirements!**

If there is another program or area of computer-related training that you are interested in, please do not hesitate to ask our trainer.

If there is something we do not know, we will find the answer for you.

Alternatively, we have developed a partnership with another training organisation who we can introduce you to.

We are committed to assisting our clients in achieving their computer training goals, both in the short and long terms.

Regardless of your skill level, from beginner to advanced, Forerunner is committed to helping you find a suitable training solution.

