



Training Course Information

Course Name:	PowerPoint 2010 Intermediate
Course Overview:	This course goes beyond the bare basics and focuses on the actual presentation. Learn how to draw on your presentation while you present and much more.
Topics Include:	<ul style="list-style-type: none">• Rulers & Guidelines• Resolution• Actions• Slide Show Setup• Photo Albums• Presenting• Reviewing• Customise
Pre-Requisites:	PowerPoint 2010 Basics – The Next Step or equivalent knowledge
Note:	Each course can be tailored and/or combined with other courses to suit the client's needs.