



Training Course Information

Course Name: Publisher 2003 Basics

Course Overview: This course introduces users to a wide range of publication templates, working with text, text boxes and images.

Topics Include:

- Publication Templates
- Text
- Bullets & Numbering
- Text Boxes
- Divide Text into Columns
- Connecting Text Boxes
- Images

Pre-Requisites: Basic computing knowledge

Note: Each course can be tailored and/or combined with other courses to suit the client's needs.